

# MUNSOFT

## ONLINE TRAINING SCHEDULE

### APRIL 2022

# Training

#### CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 <b>CASHIERS</b> Including: * Administrator and Supervisor Functions	5	6	7	8
11 <b>SYSTEM ADMINISTRATION (SUPERVISOR)</b> Including: * Month-End Overview	12 <b>REGISTERS</b> * Investments * Grants * Loans * Petty Cash	13 <b>STORES</b>	14	15 <b>PUBLIC HOLIDAY</b>
18 <b>PUBLIC HOLIDAY</b>	19 <b>CONTRACT MANAGEMENT</b>	20	21 <b>BUDGETING</b> Including: * Project Setup * IDP  Part 1	22 <b>BUDGETING</b> Including: * Project Setup * IDP  Part 2
25 <b>SUPPLY CHAIN MANAGEMENT, PROCUREMENT</b> Including: * Creditor Setup * Mini Tender <b>PART 1</b>	26 <b>SUPPLY CHAIN MANAGEMENT, PROCUREMENT</b> Including: * Creditor Setup * Mini Tender <b>PART 2</b>	27 <b>PUBLIC HOLIDAY</b>	28 <b>FIXED ASSETS, WIP</b>	29

This document is protected by copyright under the Berne Convention and the South African Copyright Act, 98 of 1998. No part of this document may be reduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording or by any information storage and retrieval system, without the written permission of Munsoft. Whilst every effort has been made to ensure that the information contained in this document is accurate and complete, Munsoft, its directors, officers and employees take no responsibility for any loss or damage suffered by any person as a result of their reliance upon the information contained herein.

**MUNSOFT SCHEDULED TRAINING - APRIL 2022**