

9 July 2019

**To: The Office of Information Communication and Technology  
Municipal Manager  
Chief Financial Officer  
Head of ICT & ICT System Administrator**

Dear Sir/Madam,

**Invitation: Munsoft ICT Forum for Local Government**

Munsoft hereby cordially invites you to attend the Munsoft ICT Forum exclusively for Local Government to be held from the 25<sup>th</sup> to 28<sup>th</sup> of July 2019 at The Centurion Hotel, in the Gauteng Province.

The Munsoft ICT Forum will place an emphasis on the enablement position of ICT using the Integrated Financial Management Systems, Security Systems and ICT Audits in Local Government.

Limited seats are available and will be reserved on a first come first serve basis. If you want to attend the Munsoft ICT Forum, please email the delegates' full name, email address, cell phone number, dietary requirements and shirt size to [sales@munsoft.co.za](mailto:sales@munsoft.co.za). All delegates who want to hit a few balls at the golf ranch and practice their putting skills, please specify in your response if you are bringing your clubs.

Your booking will only be confirmed with a Purchase order and once payment is received. If you cancel your booking within 24 hours prior the event or don't attend after booking is confirmed, a 100% cancellation fee will apply. Your response is highly anticipated on or before the 19<sup>th</sup> of July 2019.

Munsoft is partially funding the social events to reduce the cost per delegate to R 9,500.00 excluding VAT. **Cost includes all meals, accommodation and conference fees for the entire duration of the Munsoft ICT Forum.** Transport to and from The Centurion Hotel is excluded.

Please contact Mr. N Nondzaba for further enquiries.

Yours sincerely,

**Nkululeko Nondzaba**  
**Business Development Manager**  
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