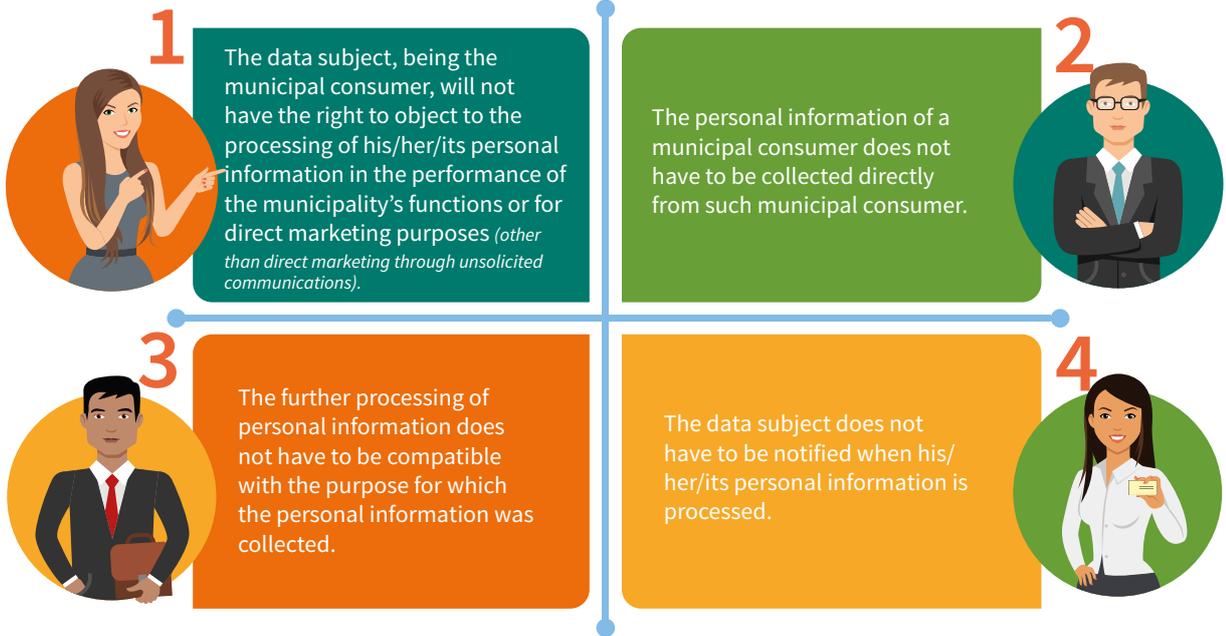


POPI EXEMPTIONS FOR YOUR MUNICIPALITY

Chapter 4 of the Protection of Personal Information Act, 4 of 2013 (“POPI”) allows for the exemption of public bodies from certain processing principles when these public bodies process personal information in the course of performing their official functions.

POPI defines a “public body” as “any department of state or administration in the national or provincial sphere of government or any municipality in the local sphere of government...” Your municipality is considered a public body.

Section 38 of POPI provides that where personal information is processed as part of any function of a municipality, the following will apply:



Other than the exemptions provided for in Chapter 4 (and listed in this document), your municipality must comply with the provisions of POPI when processing personal information once POPI comes into effect in its totality.



Munsoft complies with the processing principles of POPI when processing personal information on behalf of your municipality. **Please contact your service delivery manager if you have any questions** or concerns relating to the processing of personal information by Munsoft on behalf of your municipality.

This document sets out some important matters to be considered by your municipality prior to the effective date of POPI. The information contained herein is for information purposes only and should not be relied on as professional advice. Each municipality should ensure that they develop their own POPI compliance framework and policies.

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