

The logo for Munsoft, featuring the word "MUNSOFT" in a bold, orange, sans-serif font. The letters are slightly stylized, with the 'M' and 'S' having a unique shape. The logo is enclosed in a thin black rectangular border.

municipal financial software

## MUNSOFT MATTERS SCHEDULED TRAINING – APRIL 2019

### DESCRIPTION

We offer Munsoft training on all modules within the system. Training is classroom based but can be customised to suit your specific need.

### WHO SHOULD ATTEND?

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- Anyone wanting to get more insight on how a specific module works.
- Anyone wanting to run their department more efficiently.
- Anyone wanting to refresh their memory on existing modules and/or enhancements within those modules.

### WHAT DOES THE COURSE COST?

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- 1 Day Course @ R2 750 per delegate (excl. VAT)
- 2 Day Course @ R4 950 per delegate (excl. VAT)
- 3 Day Course @ R7 500 per delegate (excl. VAT)

### HOW TO BOOK YOUR SEAT

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Send an e-mail to [training@munsoft.co.za](mailto:training@munsoft.co.za) or phone (011) 215-8000

**TRAINING COURSES FOR APRIL**
**April**

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
GL, Registers, Report Writer, VAT Recon, Reporting	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)	Creditor Setup, SCM, Procurement, Mini Tender	Creditor Setup, SCM, Procurement, Mini Tender
8	9	10	11	12
Consumer Debtors	Consumer Debtors	Consumer Debtors	Sundry Debtors, Sundry Register	Sundry Debtors, Sundry Register
15	16	17	18	19
Stores	Supervisor-IT & Administrators	-	-	PUBLIC HOLIDAY
22	23	24	25	26
PUBLIC HOLIDAY	Projects, IDP & Budget Setup	Projects, IDP & Budget Setup	Cashiers	-
	-	-	Munsoft/Caseware Integration Setup & Schedule Extraction (section 71)	-
29	30			
Month-end Procedures	Fixed Assets, WIP			