

The logo for Munsoft, featuring the word "MUNSOFT" in a bold, orange, sans-serif font. The letters are slightly stylized, with the 'M' and 'N' having a unique shape. The logo is enclosed in a thin black rectangular border.

municipal financial software

## MUNSOFT MATTERS SCHEDULED TRAINING – MARCH 2019

### DESCRIPTION

We offer Munsoft training on all modules within the system. Training is classroom based but can be customised to suit your specific need.

### WHO SHOULD ATTEND?

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- Anyone wanting to get more insight on how a specific module works.
- Anyone wanting to run their department more efficiently.
- Anyone wanting to refresh their memory on existing modules and/or enhancements within those modules.

### WHAT DOES THE COURSE COST?

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- 1 Day Course @ R2 750 per delegate (excl. VAT)
- 2 Day Course @ R4 950 per delegate (excl. VAT)
- 3 Day Course @ R7 500 per delegate (excl. VAT)

### HOW TO BOOK YOUR SEAT

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Send an e-mail to [training@munsoft.co.za](mailto:training@munsoft.co.za) or phone (011) 215-8000

# TRAINING COURSES FOR MARCH

## March

	Monday	Tuesday	Wednesday	Thursday	Friday
	4	5	6	7	8
Training Room 1	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED
Training Room 2	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED	Fixed Assets Workshop FULLY BOOKED
	11	12	13	14	15
Training Room 1	Projects, IDP & Budget Setup Part 1	Projects, IDP & Budget Setup Part 2	Creditor Setup, SCM, Procurement, Mini Tender Part 1	Creditor Setup, SCM, Procurement, Mini Tender Part 2	Stores
Training Room 2	Cashiers	Supervisor-IT & Administrators	Fixed Assets, WIP	Month-end Procedures	Caseware - Schedule C
	18	19	20	21	22
Training Room 1	Consumer Debtors Part 1	Consumer Debtors Part 2	Consumer Debtors Part 3	PUBLIC HOLIDAY	-
	25	26	27	28	29
Training Room 1	Consumer Debtors Part 1	Consumer Debtors Part 2	Consumer Debtors Part 3	Sundry Debtors, Sundry Register Part 1	Sundry Debtors, Sundry Register Part 2
Training Room 2	GL, Registers, Report Writer, VAT Recon, Reporting	Creditor Setup, SCM, Procurement, Mini Tender Part 1	Creditor Setup, SCM, Procurement, Mini Tender Part 2	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects) Part 1	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects) Part 2