

# MUNSOFT

## municipal financial software

### MUNSOFT MATTERS SCHEDULED TRAINING – FEBRUARY 2019

#### DESCRIPTION

Munsoft offers certified training on all modules within the system. Training is classroom based but can be customised to suit your specific need.

#### WHO SHOULD ATTEND?

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- Anyone wanting to get more insight on how a specific module works.
- Anyone wanting to run their department more efficiently.
- Anyone wanting to refresh their memory on existing modules and/or enhancements within those modules.

#### WHAT DOES IT COST?

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- 1 Day Course @ R2 750 per delegate (excl. VAT)
- 2 Day Course @ R4 950 per delegate (excl. VAT)
- 3 Day Course @ R7 500 per delegate (excl. VAT)

#### HOW TO BOOK YOUR SEAT

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Send an e-mail to [training@munsoft.co.za](mailto:training@munsoft.co.za) or phone (011) 215-8000

TRAINING COURSES FOR FEBRUARY

February

	Monday	Tuesday	Wednesday	Thursday	Friday
					1
Venue 1					-
	4	5	6	7	8
Venue 1	-	-	-	-	-
	11	12	13	14	15
Venue 1	Projects, IDP & Budget Setup	Projects, IDP & Budget Setup	Creditor Setup, SCM, Procurement, Mini Tender	Creditor Setup, SCM, Procurement, Mini Tender	-
Venue 2	Cashiers	Supervisor-IT & Administrators	Fixed Assets, WIP	Month-end Procedures	Caseware - Schedule C
	18	19	20	21	22
Venue 1	Consumer Debtors	Consumer Debtors	Consumer Debtors	Sundry Debtors, Sundry Register	Sundry Debtors, Sundry Register
Venue 2	GL, Registers, Report Writer, VAT Recon, Reporting	Stores	-	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)	Cash Book, Bank Recon, Petty Cash, Payments (Cash Book, Creditors, Projects)
	25	26	27	28	
Venue 1	Projects, IDP & Budget Setup	Projects, IDP & Budget Setup	Creditor Setup, SCM, Procurement, Mini Tender	Creditor Setup, SCM, Procurement, Mini Tender	
Venue 2	Cashiers	Supervisor-IT & Administrators	Fixed Assets, WIP	Month-end Procedures	