

The logo for MUNSOFT, featuring the word "MUNSOFT" in a bold, orange, sans-serif font. The letters are slightly stylized, with the 'M' and 'N' having a unique shape. The logo is enclosed in a thin black rectangular border.

MUNSOFT

municipal financial software

MUNSOFT SOFTWARE RELEASE

MUNSOFT VERSION: 7.1.2

SEPTEMBER 2018

DESCRIPTION

Munsoft version 7.1.2 pays special attention to further enhance the displaying of Period 13, 14 and 15 transactions.

The Closure of Period 13/14 has been finalised and is available under Monthly Procedures.

In an effort to assist our clients with keeping the Bank Recon up to date, there is now an option available to make the Bank Recon form part of regular monthly procedures. If this option is selected, the General Ledger Month End will be cancelled until the Bank Recon Month End has been performed.

Another great new feature is the recalculation of the Cash Book balance.

As per usual there are a host of error fixes and enhancements included within this release as well and where client specific, the SYSAID would have been addressed, resolved and the resolution communicated directly.

RELEASE ITEMS

The following issues are addressed within the Munsoft 7.1.2 release.

SUPERVISOR – UTILITIES

A recalculation of the Cash Book balance can be done by selecting 'Recalc Cash Book' under Supervisor > Fin System Admin > Utilities. Enter the Financial Year and Bank Code you wish to recalculate. Take note that the program will use the Opening Balance of the specified financial year as the 'starting point' to recalculate from.

SUPERVISOR – REGULAR PROCEDURES

- An automatic credit allocation program normally runs at night, applying old transactions with credit balances with newly generated debit transactions. Should the user wish to offset these credits at a different time, the allocation process can now be started manually by going to Supervisor > Regular Procedures > Month End > Consumer Debtors > Procedures > Credit Allocation. Please note that this process will run for several hours as it will verify all transactions with credit balances.
- Period 13/14 Close can be found on the Month End Procedures menu. This option will roll the system over to the next period of the previous year until it gets to Period 15. It will then stay in Period 15 until the year end has been done for the current year. This will close Period 15.
- Period 13/14 Close will check the following:
 - That there are no outstanding Cash Book transactions in that period. It will give the option to delete them if needed.
 - That the Trial Balance for that period is in balance.
 - That there are no outstanding journals for that period.

Once these checks are passed, the roll over will take place. The period will be clocked up and the Cash Book balances will roll over to the next period.
- The program has been changed to allow for choosing to have the Bank Recon Month End checked before the General Ledger can roll over to a new month. In System Controls (Supervisor > Parameters > Global), there's a 'Bank Recon M/End Check' tick box. If this box is ticked, a user will not be able to perform General Ledger Month End without first doing Bank Recon Month End.

CASH BOOK – BANK RECON

An enhancement has been made enabling Period 13 transactions to be displayed on the Reconcile Cash Book screen. The transactions will show in the last month of the last financial year (e.g.2018/06) and every month thereafter until it has been reconciled.

GENERAL LEDGER – BUDGETING

We have changed the Forecast Budgeting program to accommodate changes on the Original Budget for 2019. The import file should contain the entire budget (See it as a complete “re-import”) If the Copy from Forecast to Original Budget Year is the same, the program will check for overspending. A report will be exported indicating which segments will be overspent. The copy will then be terminated. The budget on the import file should either be equal to amount spent or a journal should be done to lower the spent amount.

GENERAL LEDGER – JOURNALS

An enhancement has been made to the Munpay Budg Extract, showing available budget (Total Budget less Actuals). To ensure that Munpay has the latest available budget figures, a regular (at least monthly) import is suggested.

GENERAL LEDGER – SCOA MENU

A new menu item can be found under General Ledger > SCOA Menu > Projects > IDP which gives a user the ability to copy KPI's from one year to another. A specific project can be selected or press Enter for ALL. The option to copy from Original or Tabled Budget to Original or Tabled Budget is also available.

GENERAL LEDGER – ENQUIRIES & REPORTS

- When running the Pre-Audited Actuals report for National Treasury, the program will generate an error file if there are any invalid records, allowing the user to correct before submitting Pre-Audited Actuals.
- If a user is running the Control Verification and wishes to include the Period 13 transactions in the calculation, 201813 should be entered in the Fiscal Period field.
- The Fin Hist Extract has been enhanced to display GUID codes for ease of reference.
- Enhancements have been made to the Segment Enquiry screen, displaying the long and short descriptions of various segments.
- The Vote Enquiry screen has been enhanced and PDF and Excel outputs were added. The GUID codes as well as long and short descriptions are included.

CREDITORS – MASTER FILES

An ‘Authorised Creditor’ document is generated after authorising a newly created creditor.

CREDITORS – ENQUIRIES & REPORTS

- An enhancement has been made to the CRS Payments Excel Report, adding the Expense-&Item Description.
- A Date/Time stamp has been built into the saved zip filename of the CRS Payments Report.
- When running the Master File Listing to Excel for Creditors on Hold, columns have been added for the Operator who put the Creditor on Hold as well as the Reason for Hold.

CASHIERS

The Contour export program has been changed, so if the Meter Block code is blank and the arrears amount is > 0, the block code will default to G.

SUNDRY DEBTORS – REPORTS

The Ageing Report has been enhanced to report on Current Outstanding up to 180 Days Outstanding, as well as over 180 Days Outstanding and over 1 Year Outstanding.

CONSUMER DEBTORS – MASTER FILES

A new Meter Type, KV (KVAR), has been added to the Meter Master. It behaves like an AA Meter Type, resetting the reading after each billing.

CONSUMER DEBTORS – TRANSACTIONS

Extra checks have been built into the Deposit Import program. The import will be cancelled if the Tariff Code provided is not the same Tariff Code as set up against the specific Deposit Type on the Deposit Parameters. The import will also be cancelled if the amount of the Deposit Re-imbursement is more than the Deposit Amount for the specific Deposit Type.

CONSUMER DEBTORS – REPORTS

- Enhancements have been made to the Consumer Deposits Report, adding more columns for the Deposit Type, Deposit Amount and the Suburb.
- The Indigent Register input screen has been enhanced to allow for selecting a GL Fiscal Range. With each month end the system records whether the account was an active indigent at the time of the month end. The amounts are calculated by only including transactions where the account was an active indigent at the time of the transactions in the GL Fiscal Period range.
- The Meter Recon Report in Excel has been changed to include the surcharge amount.

CONSUMER DEBTORS – STATEMENT MENU

- The program has been enhanced to now record the date on which the Portal Data Files are uploaded to the Consumer Debtor Web Portal. The program will also record the file name of the portal file in which each account for a specific batch has been exported to. This is so the Summary Statement Report can accurately record the number of accounts exported in each file. A separate Statement Batch should be generated and used for the Portal Data Extract.
- The programs to export data for statements (e-mails, PDF, print, portal) has been changed to calculate the VAT amount excluding any group account transfer transactions.

CONSUMER DEBTORS – ENQUIRIES

When expanding the transaction lines on the Transactions tab, the users are able to view the actual GL allocations. Where the Quick Code segments and the actual allocation segments are not the same, the system will display the segments in Italic grey. It is important to realise that where the Quick Code is a 100% match to the actual entries in the allocation table, it is safe to do a Vote Enquiry based on the Quick Code, but with the nature of SCOA for the Income module, the GUID codes on the transactions are adopted. For example, the Regional GUID on the Quick Code could be Whole of Municipality, but in reality, the Regional GUID is adopted from the ward linked to the erf, linked to the account. And for Payments and Deposit Reimbursements, the GUIDS are adopted from the Income segment at the time of the settlement. This is why it is suggested to use the Segment Enquiry (instead of the Vote Enquiry) if the enquiry is based on Item only.

PROCUREMENT – ENQUIRIES

An enhancement has been made, recording and adding a 'Deleted Date' field to the expanded detail lines on the Procurement Enquiry screen.

STORES – ENQUIRIES & REPORTS

- An enhancement has been made to the Stock Master File report, changing some column names to be more descriptive for better clarity.
- A new option for specifying a date range is available when running the Stock Movement Report. Different movement types are also displayed as well as a Total per Part Number.

RELEASE DEPLOYMENT SCHEDULE

Munsoft version 7.1.2 will be released from 19 September 2018. The Munsoft release version is visible on the Munsoft Login screen.

Regards,

THE MUNSOFT DEVELOPMENT TEAM